



GENERAL INFORMATION

Room Fee \$100

Our room fee includes set up, white linen napkins, all wares & service utensils

Color options of linen napkins, as well as table linens are available for an additional cost.

Ask about our enhanced experiences including chef tended carving station or private bar service.

We do not charge a deposit prior to the event. Room cancellations within 14 days prior to the date of the event will be charged \$150. Cancellations must be communicated directly to our General Manager.

Guaranteed Guest Count

To ensure the most efficient and memorable experience, we request a guaranteed guest count 7 business days prior to your event. This figure will be considered the minimum for billing purposes. Should your guest count exceed your guarantee, final billing will be based on the actual number of guests in attendance.

Payment

We accept all major credit cards (Visa, MasterCard, American Express, Discover).

An itemized check will be presented for payment in full at the conclusion of your event.

We require a single bill for all private parties but may accommodate separate checks for up to 20 guests. Separate checks must be requested during the planning process, with the understanding that extra time will be needed to prepare the checks and complete all transactions at the conclusion of the event.

Please note that Ohio Sales Tax of 6.5% and a service charge of 20% will be added to your check.

Decoration Policy

All decor must be approved by management. Tacking, taping, stapling or nailing in any fashion is prohibited. No confetti or glitter. The host is responsible for any damage that occurs during the event or event setup. Any decor left behind after the event will be disposed of by Coach House.



EVENT SPACES & CAPACITY



Patio | Capacity up to 25

PRIVATE ROOMS – WATERFRONT CAPACITY UP TO 28





EVENT SPACES & CAPACITY

PRIVATE ROOMS – FLAMINGO CAPACITY UP TO 18



Book **BOTH** Private Rooms to create a larger event space